



SPAN Technologies Training Registration Form



SPAN Technologies is a full service Quality Assurance Consulting Company.

Instructions: ALL sections of this form are mandatory. Complete and fax to **973-287-8401**.
Questions? Call **973-287-8400** or e-mail **HPtraining@spantechnologies.com**.

Section A: Attendee Information

Attendee Id	Name	Phone	Email
1			
2			
3			

Section B: Course Selection

Course Title	Unit Fees ¹	Start Date	HP / Partner Location	List Attendee Id(s) from Section A Example: 1,3	Total Fees
Quality Center 10.0 Essentials	\$3000				
QuickTest Professional 10.x Essentials	\$3750				
LoadRunner 9.x Suite	\$3750				
PPM 7.x Base Configuration	\$3750				
BAC 7.x Essentials	\$3750				
uCMDB 8.x Essentials	\$3750				
SiteScope 9.x Suite	\$3000				
<i>Enter Promotion Code (if applicable)</i>					
Grand Total					

Section C: Manager Information

Name		Phone	
Email		Fax	
Title		Department	
Company		City	
Address		State/Zip	

¹Unit Fees subject to change without notice.
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Section D: Terms and Conditions

CANCELLATIONS and CHANGES: HP reserves the right to cancel any course with a full refund prior to the scheduled start date. We assume no liability for any travel or other charges you may incur owing to a cancellation.

CONFIRMATION: You will receive confirmation via e-mail two weeks prior to the class with directions to the location. **If you do not receive a confirmation, contact our Training Department at 973-287-8400.** Please make travel arrangements only after HP or its partner confirms the class.

STUDENT CANCELLATIONS/RE-SCHEDULES/CHANGES: You must submit your cancellation/change/re-schedule request by e-mail or fax. Registrations where discounts/promotions were applied may not be re-scheduled. Cancellations/re-schedules requested by you will be processed as follows:

Change/Cancellation Notice Prior to Class	Refund Amount	Details
15 or more business days	100%	May apply the refund towards a new class.
0-14 business days/ No show	No refund	-
Substitutions are permitted with written notification up to 2 business days prior to the start date.		

Section E: Payment Information

PAYMENT: Payment must be made in full at least 5 business days prior to the training class date. Last minute registrations may incur a Rush Processing Fee. All payments are final and are subject to Terms and Conditions listed above.

We accept the following modes of payment:

- Credit card (Visa, MasterCard, American Express, or Diners Club): Fill Credit Card details below.
- Corporate checks: Send payment to SPAN Technologies, 1200 Smith Street #1627, Houston, TX 77002
- Purchase Order: Fax the signed PO to 973-287-8401.

Select a method of payment:

Credit Card (circle):	American Express	MasterCard	Visa	Diners Club
Card Number		Exp. Date		
Corporate Check No.				
Issuing Bank				
Purchase Order				
P.O. Number				
Total Attendees		Total Payment Amount	\$	

Section F: Authorized Payer's Signature *(Required for all modes of payment)*

AUTHORIZATION: By signing and dating this registration form, I agree to the above terms and conditions, and authorize the charges and payments. I have reviewed the course prerequisites. I acknowledge that the attendee(s) listed have met all required course prerequisites.

Signature		Date	
Name		Phone	
Email		Fax	
Title		Department	
Billing Address			
City		State/Zip	